

MINUTES OF MEETING OF BIKE BUCKEYE LAKE OCTOBER 26, 2017

The meeting was called to order at 6:42 p.m. at the Buckeye Lake Winery. Present were Richard Waugh, George O'Donnel, Doug Hartfield, Bill Collinson, Lynne Collinson, Jeff Ritter, Tom Hall, Deb Matesich, and Jeri Helfer.

The minutes of the September meeting were read. Doug Hartfield moved to accept the minutes, Bill Collinson seconded and so moved.

Jeff Ritter read an inspirational passage by Edgar Albert Guest.

Bill Collinson—Activities Committee

Brendan Underwood has sent Survey Monkey to 224 Bike Buckeye Lake members. The results of the survey will be available mid-November. We will be having an autopsy meeting in early December to decide what we need to change and improve for next year's bike event. Discussion included how to minimize time spent on Cristland Hill Road and whether to have more than one venue next year. Deb Matesich expressed concern about the aspect of alcohol availability at the ride venue. Tom Hall suggested that we include a sentence in the disclaimer form signed by all riders that they agree to consume alcohol only after they have completed the ride and have safely returned to the starting point.

Kathleen O'Dowd, one of the riders in the 2017 cycling event, prepared an awesome travel blog showcasing the Tour de Buckeye Lake. We read the blog to those present at the meeting and it was suggested that we post this on our website and on our Facebook page.

Doug Hartfield—Communications Committee

We need to revise and update our Bike Buckeye Lake brochure. Doug, Bill, Lynne and Vicki will get together next week to come up with a new version which will include website address, P.O. Box address, Facebook address, 501C3 status, and pictures from the 2017 cycling event.

Jeri Helfer suggested that we ramp up our social media output. Jeri was added to the Communications Committee to help us accomplish this.

Jeff Ritter—Communiity Outreach

Jeff, Bill and George had a September meeting with the Village of Buckeye Lake council members and received a warm and enthusiastic welcome.

The next meeting is with Walnut Township Trustees on December 5, Tuesday, at 7 p.m.

Jeff would like to update the power point presentation to include pictures from the cycling event and other recent developments and have it ready for that December 5 meeting. Lynne will add pages as needed.

Also Sarah Wallace would like a copy of the presentation. We will get another thumb drive and give it to her.

Jeff Ritter met with LCATS on October 26 and spoke with Todd Fortune. A new route map was acquired at this meeting.

Route Planning—George O'Donnel

George had a meeting with Sarah Wallace regarding grant issues and it appears she is maxed out with the Newark renovations.

George suggests that we focus on Rich Campitelli of the Licking County Park District to approach the Hebron Canal Road Trail grant through the Clean Ohio Trails Grant. Richard Waugh, who recently moved to South Bank, who is an avid cyclist, who is a grant writer and attended his first BBL meeting will be recruited to work closely with George, Brendan, and Bill on this project.

Jeff brought revised route map from LCATS with the offending blue line replaced by a gray line for the route concept.

Brendan (in his memorandum for the meeting) suggests that we apply for both the Clean Ohio Trails Grant and the Recreational Trails Program. Brendan suggests that we pinpoint exactly who the project sponsor will be (ie. Licking County Parks Department) . Brendan points out that the sponsor will need a resolution of authorization executed. Brendan suggests that an inter-agency agreement may be necessary. Brendan questions whether we have reasonable construction cost estimates. Doug answers that the engineer will be coming in with the estimates within a week and has already examined the site. Brendan asks if the 25 % equity provided by the project sponsor will come in the form of acquisition costs or donations of land. Brendan points out that the project sponsor must own, have an easement, or have a long term non-revocable lease. Brendan points out that the Bike Buckeye Lake must show documented proof that the property was acquired following rules under The Federal Uniform Relocation Act. Brendan questions whether an environmental consultant is required and if waterway permits or environmental studies are needed. Brendan asks if a floodplain permit is required. Brendan points out that both grants are reimbursement grants meaning the project sponsor will need to pay for the costs up front seeking reimbursement which would take approximately 20 days.

Brendan suggest the following timeline for the Application Prep:

Nov. 23 organize specific sections to be prepared by Board members
Dec. 15 appraisal to be ordered
Dec. 28 drafted sections to be completed by each Board Member. Appraisal to be ordered.
Jan. 15 Finalized draft to be submitted to knowledgeable grant writer and sponsor for final review.
Jan. 29 Application to be overnighted for receipt by Feb. 1 deadline
Feb. 1-Aug. 1 Site visits and review
August 1 Recommendation and Award Issued
COTF and RTP agreement executed and project started.

General Discussion

Tom Hall announced that beginning on Father's Day, June 17, 2018, there will be a week long bicycle camp at the Newark WMCA and that it might be good time to advertise our August 25, 2018 Tour de Buckeye Lake.

The meeting was adjourned at 8:02 p.m. Bill moved, Doug seconded, and so moved. There will be no BBL general meeting in November.